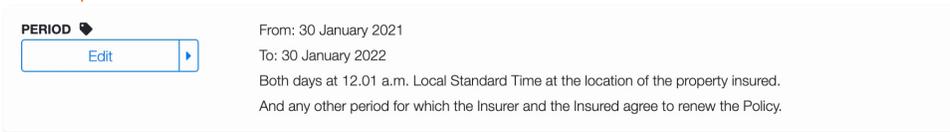


Defined Data on Browser (1)

1

Select a heading with a **Tag** icon.



PERIOD  **Edit**

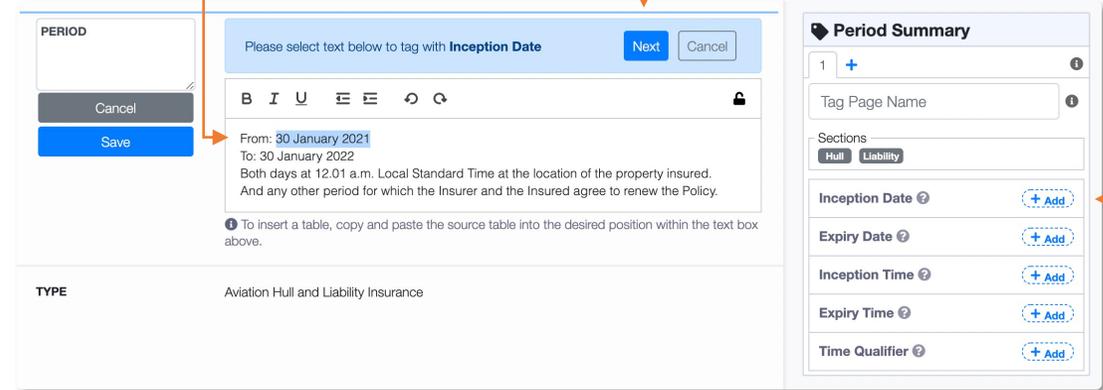
From: 30 January 2021
To: 30 January 2022
Both days at 12.01 a.m. Local Standard Time at the location of the property insured.
And any other period for which the Insurer and the Insured agree to renew the Policy.

2

Highlight the text to be tagged.

Click **Next**.

Select the **"Add"** tag button.



Please select text below to tag with **Inception Date** **Next** **Cancel**

B I U **☒ ☒ ☒** **↶ ↷** **🔒**

From: 30 January 2021
To: 30 January 2022
Both days at 12.01 a.m. Local Standard Time at the location of the property insured.
And any other period for which the Insurer and the Insured agree to renew the Policy.

TYPE Aviation Hull and Liability Insurance

Period Summary

1 **+** **i**

Tag Page Name **i**

Sections **Hull Liability**

Inception Date **+** **Add**

Expiry Date **+** **Add**

Inception Time **+** **Add**

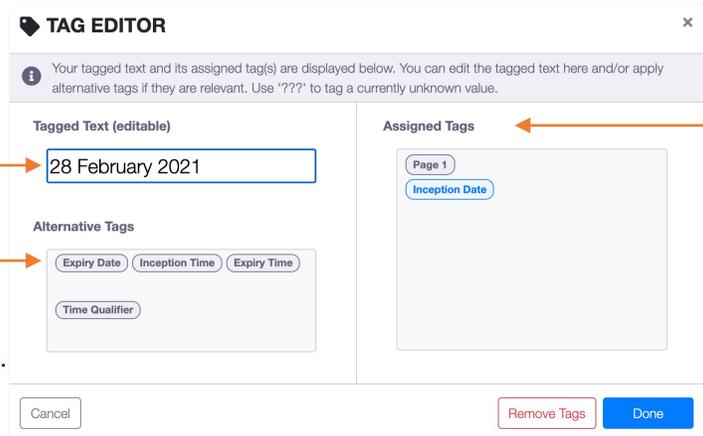
Expiry Time **+** **Add**

Time Qualifier **+** **Add**

3

Edit the tagged text

Apply additional tags from **Alternative Tags**.



TAG EDITOR

Your tagged text and its assigned tag(s) are displayed below. You can edit the tagged text here and/or apply alternative tags if they are relevant. Use "???" to tag a currently unknown value.

Tagged Text (editable) **Assigned Tags**

28 February 2021 **Page 1 Inception Date**

Alternative Tags **Expiry Date Inception Time Expiry Time Time Qualifier**

Cancel Remove Tags Done

View the **Assigned Tags**.

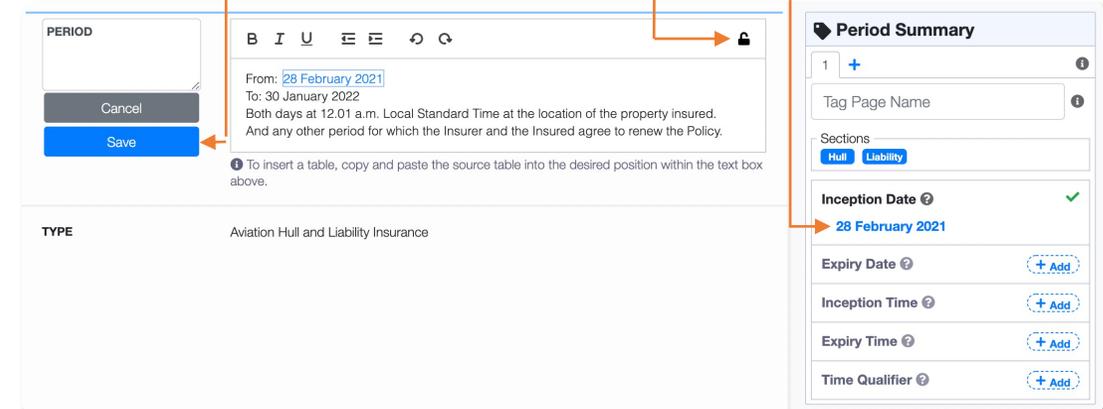
Remove or Confirm tags.

4

Click **Save**.

Lock headings so that only tagged values can be changed at quote.

View **Assigned Tags** in the Summary.



B I U **☒ ☒ ☒** **↶ ↷** **🔒**

From: **28 February 2021**
To: 30 January 2022
Both days at 12.01 a.m. Local Standard Time at the location of the property insured.
And any other period for which the Insurer and the Insured agree to renew the Policy.

TYPE Aviation Hull and Liability Insurance

Period Summary

1 **+** **i**

Tag Page Name **i**

Sections **Hull Liability**

Inception Date **+** **Add** **✓**

Expiry Date **+** **Add**

Inception Time **+** **Add**

Expiry Time **+** **Add**

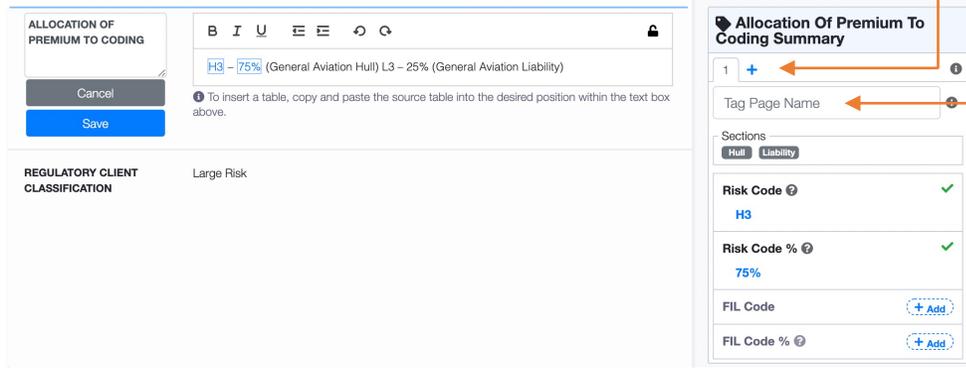
Time Qualifier **+** **Add**

Defined Data on Browser (2)

Tag Pages

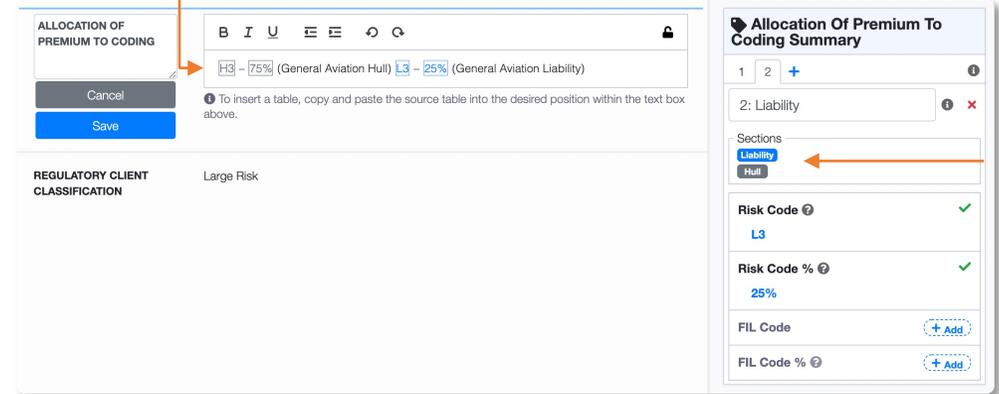
Use **Pages** to group sets of tags (e.g., multiple risk codes or premiums)

Tags applied to another page are **grey**.



The screenshot shows the 'Allocation Of Premium To Coding Summary' form. The 'REGULATORY CLIENT CLASSIFICATION' is 'Large Risk'. The 'ALLOCATION OF PREMIUM TO CODING' section contains a table with two rows: 'H3 - 75% (General Aviation Hull)' and 'L3 - 25% (General Aviation Liability)'. A 'Tag Page Name' field is present. Annotations include an arrow pointing to the 'Add' button in the 'Pages' section and another pointing to the 'Tag Page Name' field with the text 'Add a Page Name.'

Add a Page Name.



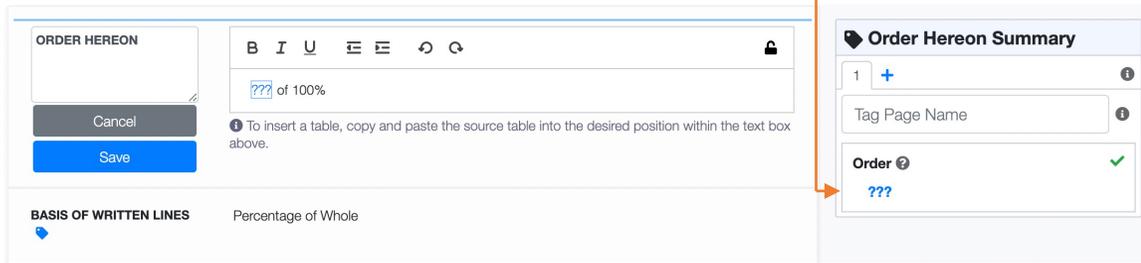
This screenshot shows the same form as the previous one, but with the 'L3 - 25% (General Aviation Liability)' tag in the 'ALLOCATION OF PREMIUM TO CODING' section greyed out. The 'REGULATORY CLIENT CLASSIFICATION' is 'Large Risk'. Annotations include an arrow pointing to the greyed-out tag and another pointing to the 'Liability' section in the 'Sections' list with the text 'Assign Tag Pages to Sections.'

Assign Tag Pages to Sections.

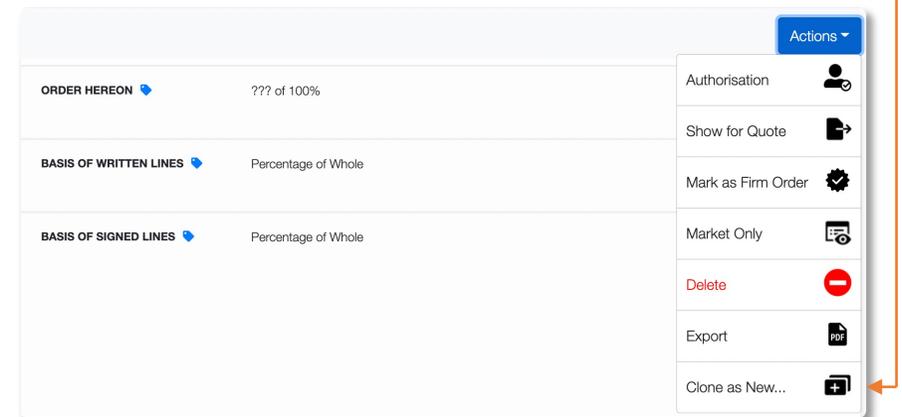
Tagged Templates

Enter "???" as a placeholder tag in templates.

Tags are maintained when cloning from a **Contract** or **Template**.



The screenshot shows the 'Order Hereon Summary' form. The 'ORDER HEREON' section contains a table with one row: '??? of 100%'. The 'BASIS OF WRITTEN LINES' is 'Percentage of Whole'. The 'Order' tag in the 'Order' section is highlighted in blue. An annotation points to the 'Order' tag with the text 'Enter "???" as a placeholder tag in templates.'

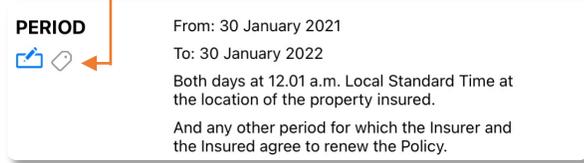


The screenshot shows a table with three rows: 'ORDER HEREON' (??? of 100%), 'BASIS OF WRITTEN LINES' (Percentage of Whole), and 'BASIS OF SIGNED LINES' (Percentage of Whole). An 'Actions' menu is open on the right, showing options: 'Authorisation', 'Show for Quote', 'Mark as Firm Order', 'Market Only', 'Delete', 'Export', and 'Clone as New...'. An annotation points to the 'Clone as New...' option with the text 'Tags are maintained when cloning from a Contract or Template.'

Defined Data on iOS (1)

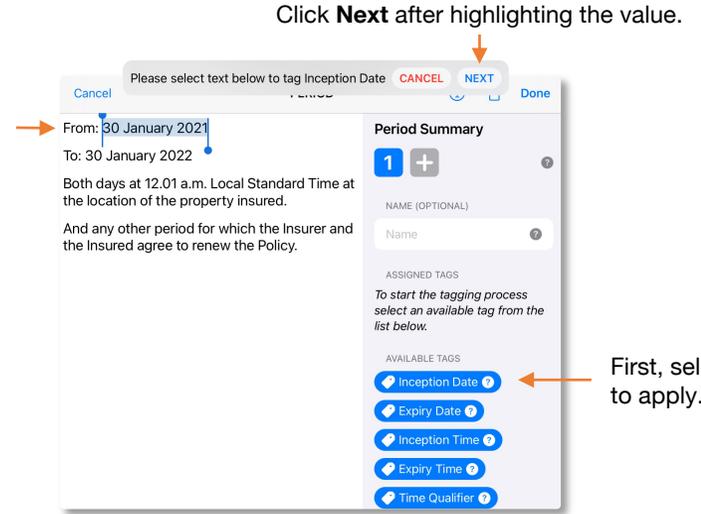
1

Select a heading with a **Tag** icon.



2

Highlight the value to be tagged.

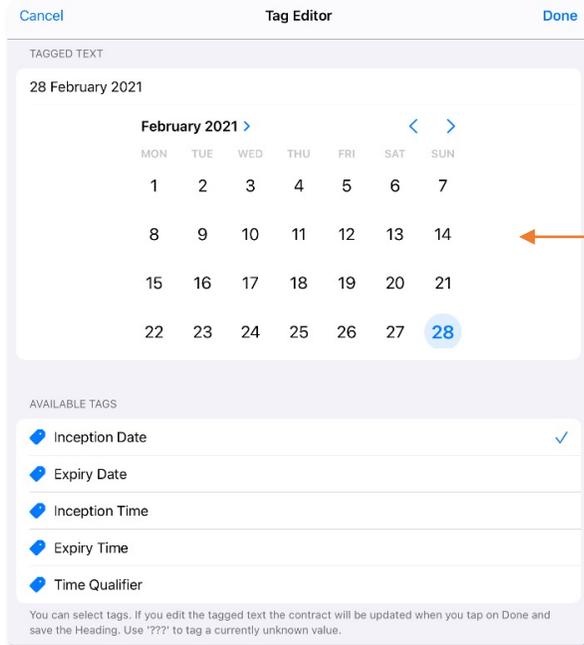


Click **Next** after highlighting the value.

First, select a **Tag** to apply.

3

Edit the tagged text

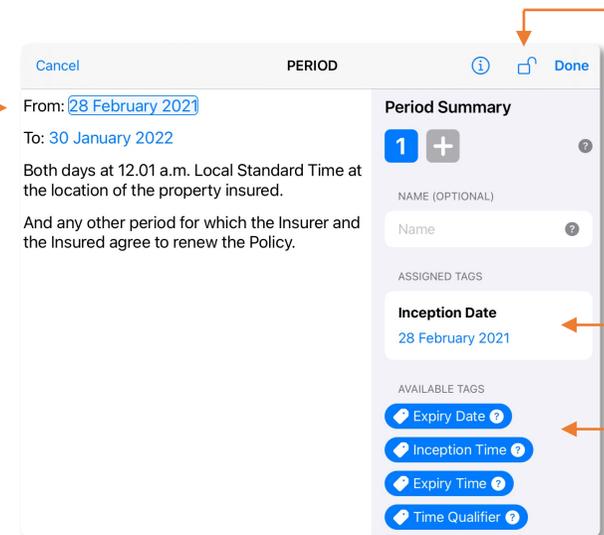


Use the **Calendar** for date values.

Apply additional tags from **Available Tags**.

4

Tags show a blue outline.



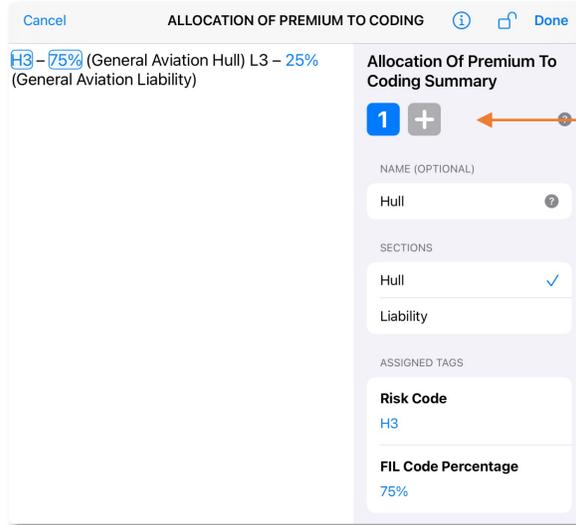
Lock headings so that only tagged values can be changed at quote.

Select an **Assigned Tag** to open the tag editor.

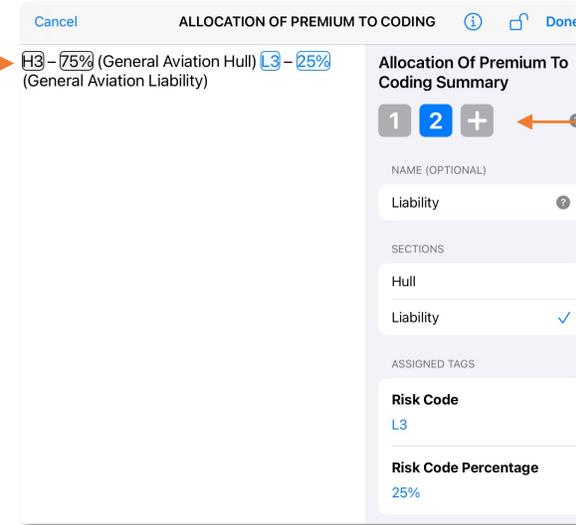
Add other tags from **Available Tags**.

Defined Data on iOS (2)

Tag Pages



Add a **Page** to group sets of tags (e.g., multiple risk codes or premiums)



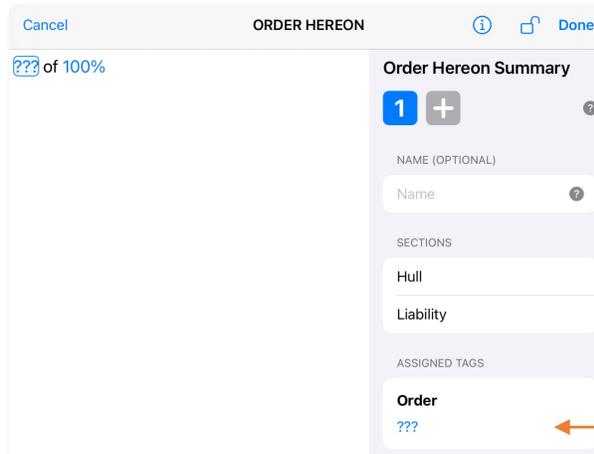
Switch Pages using the numbered buttons.

Page Names help keep track of pages.

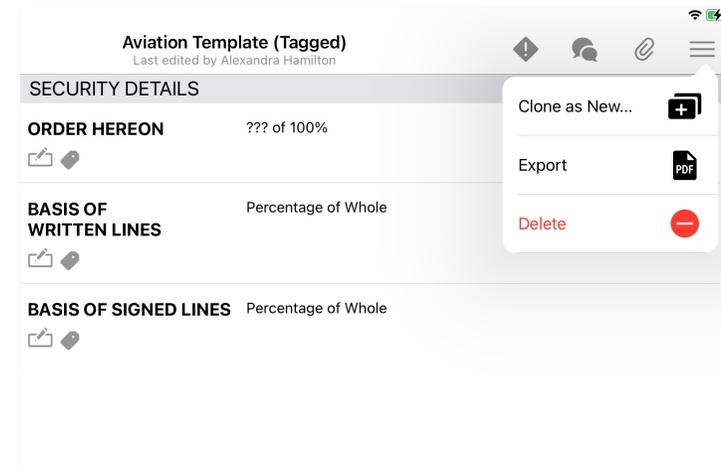
Assign a Page to one or multiple **Sections**.

Tags in other pages are grey.

Tagged Templates



Enter "???" as a placeholder tag in templates.



Tags are maintained when cloning from a **Contract** or **Template**.